

Camp Evergreen's COVID-19 Plan

One of the goals of Camp Evergreen is to ensure the safest possible environment for children and staff during their time at Camp. Camp Evergreen plans on taking a multi-faceted approach to prevent the possible transmission of COVID-19, and all other communicable diseases in our community. These facets will consist of an education and communication plan, operational plan, facility plan and programming updates.

Communication

Camp Evergreen will engage in communication and education to parents, staff and campers prior to the start of camp and throughout the season. Camp Evergreen will also communicate to the Andover BOH the plan and any confirmed cases of COVID-19 which may occur.

For Parents: Camp Evergreen will engage parents in the effort to prevent the spread of COVID-19 and other communicable diseases in our community. Prior to the start of camp, the camp administration will send out via email a parent letter to be signed and returned before the start of camp. This letter will contain the following points:

1. Educational materials about the signs and symptoms of COVID-19 and how to prevent it's spread (hand washing, coughing etiquette, staying home when sick, physical distancing etc.)
2. Rules and guidelines for campers to follow during their time at camp. Parents will be asked to familiarize their camper with these guidelines and rules before the start of camp.
3. Ask parents to please monitor for symptoms of COVID-19 (temperature, cough,...etc) each day before sending their child to camp. If the camper has any symptoms, parents will be asked not to send their child to camp and to consult their family doctor.
4. Ask parents to consider the possible risk of sending their child to camp during the outbreak. If a camper has a pre-existing condition which makes them more susceptible to the virus, ask the parent to consult their family doctor before sending the child to camp.
5. Ask parents to please keep campers home if they are sick. If a family member has a confirmed case of COVID-19, the child should also stay home until they are tested.
6. If a child tests positive for COVID-19 they should immediately inform the office.

7. Camp Evergreen and the BOH are not responsible if a camper contracts COVID-19.

Camp Evergreen will keep parents informed of any updates or changes in the protocols, cancellations, or confirmed cases of COVID-19 at camp throughout the summer.

For Staff: Camp Evergreen will engage the staff in the effort to prevent the spread of communicable diseases. Camp Evergreen will provide training and education about COVID-19 and Camp Evergreen's plan to prevent the spread of the virus. The points that will be communicated to the staff before and during camp are:

1. Prior to the start of camp, Camp Evergreen will send an email with training and educational material. This will include:
 - Signs and symptoms of COVID-19 and how to prevent its spread
 - The camp administration's responsibilities as it relates to COVID-19
 - Workplace controls, including the use of PPE
 - Their individual roles and responsibilities as they relate to COVID-19
 - Communicate to the staff that they are under no obligation to work this summer over concerns of COVID-19.
 - Communicate the importance of monitoring their own health and staying home if they are sick
2. These points will be reiterated during our staff orientation and throughout the summer.

For Campers: Camp Evergreen will engage campers in the effort to prevent the spread of COVID-19 in our community. As part of each session's "mini orientation" the camp staff communicate in an age appropriate way the following points:

1. Make sure the campers know what the virus is and how to prevent it from spreading
2. Tell campers what camp is doing to prevent campers from getting sick
3. Teach kids how to wash their hands and let them know where they can find the hand washing stations around camp
4. Teach kids about proper coughing etiquette
5. Counselors will be instructed to direct questions that they do not know or fears they cannot assuage to the administration.

Posters and Signage: Camp Evergreen will post relevant signage from the CDC and WHO in appropriate areas around camp (cabins, bathrooms, nurses office, specialist areas, hand washing stations) to encourage behaviors that might mitigate the spread of the disease.

Screening: Camp evergreen will send out a screening form to parents and staff to be returned before the start of camp.

Operational Plan

Camp Evergreen will modify camp operations in order to reduce disease transmission risk.

Phased in Approach to enrollment:

Camp Evergreen will limit groups to the smallest practicable size in order to run our programs. We are taking a phased in approach to enrollment to allow us flexibility under the changing circumstances.

For the first two weeks of camp we will limit the number of campers per group to 7. This will allow us to maintain social distancing and assess our camp operations under our COVID-19 plan. Unit 1 will have a maximum of 30 campers, Unit 2 will have a maximum of 42 campers, and Unit 3 will have a maximum of 42 campers during the first two weeks.

If everything goes well, in the next two weeks, we will increase the number of campers to 10 per group. All of our existing safety protocols will remain in place. Unit 1 will have a maximum of 30 campers, Unit 2 will have a maximum of 80 campers, and Unit 3 will have a maximum of 80 campers.

If we enter Phase 3 of the Massachusetts Reopening Plan by the second half of the summer we will expand our program in accordance with state and local guidelines.

Enrollment preference will be given to campers who wish to attend multiple continuous sessions.

Camp Cohorts:

Camp will modify daily operations in order to limit interaction and mixing between groups. This will allow us to trace any potential infections in camp and stop the chain of transmission.

Upon arrival, campers will separate into their units for morning attendance and announcements. Unit 1 will remain in the sandbox area, Unit 2 will go to the softball field, Unit 3 go to the soccer field. These outdoor spaces are large enough to accommodate physical distancing between each tent. This is also where each tent will meet for the afternoon dismissal.

Tents will stay together throughout the duration of the day, separate from other groups. Lunch will be eaten at the cabin. The afternoon schedule will consist of "Group Choice" where the whole group decides which activity to participate in.

In instances where there will be mixing of groups, such as afternoon pick up or during transportation, facial coverings must be worn.

Facility Plan

General:

Camp Evergreen will provide additional hand washing stations around camp. In addition, camp will provide water stations will disposable cups for drinking.

Programming Updates

Camp Evergreen will modify daily activities to accommodate physical distancing and safety protocols. Activities where physical distancing is not possible, campers and staff will be required to facial coverings.

Sick Camper Policy

Parents are responsible for monitoring their campers health before arriving to camp. Parents may not send sick campers to camp. Parents should immediately inform the camp if their child tests positive for COVID-19.

If a child exhibits signs and symptoms of COVID-19, they will immediately put a face shield and be brought to the picnic table, outside by the camp office.

After putting on the proper PPE, the Nurse will go to and assess the camper. The office staff will call the parent for immediate pick up. The child will remain in isolation from other campers and staff until they are picked up. Camp will not allow the camper back into camp until they are tested. If the camper tests positive for COVID-19, then we will send out a notice to all the parents in the campers cohort.